

Notice to Landlord of Intent to Vacate

Date: _____

Property Address: _____

To whom it may Concern:

This is my/our notice of intent to vacate the address above by midnight on _____. I/We will return keys to your office at 730 Sunrise Ave, Suite 130, Roseville, CA on or before the move-out date.

I/We will leave all other property keys, garage remotes, gate remotes and HOA passes at the property on the kitchen counter.

Reason for moving: _____

My/Our forwarding address is:

Best Contact Phone Number: _____

Print Name: _____ Signature: _____ Date: _____

Print Name: _____ Signature: _____ Date: _____

Print Name: _____ Signature: _____ Date: _____

Print Name: _____ Signature: _____ Date: _____

Print Name: _____ Signature: _____ Date: _____

Directions for Submitting this form: You may email this notice to Notice@cgapm.com, fax to 916-771-4587, deliver or mail to CGA Property Management, Inc., 730 Sunrise Ave., Suite 130, Roseville, CA 95661.

This form is not valid until signed by all lessees and received by

CGA Property Management, Inc.

For Office Use Only:

Date Received: _____ By: _____